

# Ibsen Dance Theatre School Policies

**Enrollment** – Students are considered registered when an enrollment form and tuition have been received. **We do not send confirmation letters** We will contact you if we are unable to place you in the classes of your choice. We do not reserve classes for new students by phone.

**Tuition** – Tuition is due at time of enrollment. **We do not give refunds with the exception of preschoolers who are unable to participate in class within the first two weeks.**

**Missed Lessons** – Missed lessons should be made up within the months that have been paid. **No refunds** will be made for students who do not complete classes. Please do not make-up missed lessons during Parents Watch Week.

**Parents Watch Day** - Parents, friends and relatives are welcome to observe dance classes the beginning of November and March. Please do not make-up missed lessons during Parents Watch Week! Drama & Voice classes do not have parents watch days. Please check the studio calendar for specific dates.

**Holidays** – We do not close for Monday holidays. We do have a Winter Vacation and a Spring Break. Please check the studio calendar for specific dates.

**Bad Weather**– We do not cancel when public schools are closed for bad weather. **Please call us** if the weather is questionable for morning classes or at 4:00pm for evening classes.

**Proper Dance Attire** – All dance students should wear a leotard and tights to class. Young students can wear any color leotard and tights to class. We discourage costumes! For older students, jazz pants are permitted over your leotard and tights for combination and tap and jazz classes. Hair should be pulled back securely for **all** dance classes. **BALLET STUDENTS enrolled in a formal ballet class** should wear a solid color leotard with pink tights to every class. Hair should be pulled back in a bun. **No** bare legs, **No** street clothes, **No** shorts and **No** jeans!

**Required Dance Shoes** – Preschool through 4<sup>th</sup> grade may have tie or buckle black tap shoes. Fifth grade & up should have Black Jazz Taps.

All ballet shoes **must be pink leather or canvas with elastic** across the top. **No satin house slippers!**

Preschool, Kindergarten and 1<sup>st</sup> grade combo classes – **Black tap shoes & pink ballet shoes**

2<sup>nd</sup> gr. - 5<sup>th</sup> grade Beginning tap & jazz class – **Black tap shoes & pink ballet shoes**

2<sup>nd</sup> grade tap & jazz class – **Black tap shoes & pink ballet shoes**

3<sup>rd</sup> & 4<sup>th</sup> grade tap & jazz class – **Black tap shoes & tan slip on jazz shoes**

5<sup>th</sup> grade and up – **Black JAZZ TAPS & tan slip on jazz shoes**

Ballet classes – **Pink ballet shoes**

Pointe classes – **Pink pointe shoes**

**Recital and Costume information** – There are 2 separate performances for different age students. The older students recital includes 3<sup>rd</sup> grade and up dance students. The younger students recital will include Preschool, Kindergarten and 1<sup>st</sup> & 2<sup>nd</sup> grade dance students. Separate performances make the shows shorter and more convenient for students and parents. There will be a \$55.00 recital fee per family to help cover costs of theatre rentals, Digital show videos, insurance, etc. Recital costumes range from \$45.00 to \$60.00 and are ordered in December. You will be billed for costumes in November. All costumes are made to order and are **non-refundable**. If you choose not to participate in the recital after costumes have been ordered and paid for, there will be **NO** refund.

No gum, candy, food or sodas are permitted in the studio!

**PLEASE TURN THIS PAGE OVER FOR TUITION RATES**